

Dorchester Presbyterian Church  
Christian Education Committee Responsibilities  
Session Approved: February 20, 2018

- A. Recommend the over-all policies of DPC's educational ministry in regard to activities of various groups, personnel, curriculum, housing, etc.
- B. Select and recommend all curriculum materials to the Session for approval.
- C. Recruit and recommend teachers/leaders for the educational ministry for Session approval.
- D. Oversee the Nursery provided during Sunday School and worship. Nursery care during other events is the responsibility of the sponsoring entity.
- E. Oversee Children's Church.
- F. As needed, provide Communion Training for families of young children to help both parents and children understand the meaning and significance of the Christian celebration of the Lord's Supper.
- G. Oversee the Youth ministry of DPC and select youth advisors for Session approval.
- H. Be responsible for the annual Vacation Bible School, select curriculum and recruit volunteers.
- I. Arrange for periodic Confirmation classes to encourage young people to become active members of the church.
- J. Arrange for Safe Place Training for staff and volunteers to insure the protection of children, youth, and adults from inappropriate conduct as well as false allegations of abuse.
- K. Oversee the church library.
- L. Oversee shared educational space to maintain cohesion for DPC and GSS.
- M. Check housing and equipment to continually work toward providing better facilities for educational ministry.
- N. Regularly evaluate the educational ministry of the church with an eye to the strengthening and improvement of the present work in the light of congregational needs and the best educational goals, methods, and materials.
- O. Offer occasional workshops/classes/seminars that might be of special interest to constituencies within the congregation and surrounding community.
- P. Promote priorities of the wider church (Presbytery, Synod, General Assembly) as they relate to Christian Education.
- Q. Be responsible for recognizing and appreciating teachers, staff, and volunteers involved in the educational ministry of the congregation.
- R. Develop an annual budget for submission to the Finance Committee to include the work of the Committee as well as recommendations concerning funding for various programs that enhance the educational ministry of the congregation.

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- S. Manage the Committee's portion of the budget and follow proper financial procedures.
- T. Work with the GSS to provide curriculum recommendations and coordinate volunteers and activities for weekly Chapel. Assist the GSS staff and Board upon request.
- U. Offer and receive scholarship requests of congregation members and youth attending conferences, trips, retreats, and workshops for approval by the Committee. Maintain confidentiality between the applicant, C.E. Chair, and appropriate staff.
- V. Assure the congregation is upholding the education portion of the Earth Care Pledge: "In education, we will seek learning and teaching opportunities to know and understand the threats to God's creation and damage already inflicted. We will encourage and support each other in finding ways of keeping and healing the creation in response to God's call to earth-keeping, justice, and community.
- W. Make recommendations to the Session concerning revisions of the Committee's areas of responsibility to be reflected as standard operating procedure in the church manual.